

# Scrutiny Board (Adult Social Care) Proposals Working Group

20<sup>th</sup> July 2009, 3 p.m.  
Committee Room 5, Civic Hall, Leeds

## MINUTES

### ATTENDANCE

#### Members:

Cllr. Judith Chapman (JC) (Chair)  
Cllr Clive Fox (CF)  
Joy Fisher – Co – opted member

#### Officers:

Dennis Holmes (DH) Deputy Director Strategic Commissioning  
Sandra Newbould (SN) Principal Scrutiny Advisor

**Interests Declared – None**

NO.	ITEM	ACTION
1	<p><b>Attendance /Introductions /Apologies</b></p> <p>The above attendance was noted.</p> <p>Apologies were received from - Sally Morgan (co-opted member) Cllr Penny Ewens</p>	
2	<p><b>Minutes of the Previous Meeting</b></p> <p>Received and Approved.</p> <p><b>Comments on the Minutes</b></p> <p>IWC plan Item 7.2 – The working group requested an update on progress with the serious case review. DH advised that one case had been concluded. Difficulties had been experienced getting a piece of evidence from an organisation for the 2<sup>nd</sup> case which was causing a delay. This he felt was not detrimental as feedback for training and development could be feedback in two phases. The 2<sup>nd</sup> phase being delivered once the case study had concluded. There are no sanctions to enforce the speedy delivery of the evidence required.</p> <p>Easycare – JF asked when an assessment is made when does sustainability a consideration. DH advised that there are various elements to the assessment including a risk assessment. Cases are also reviewed on a regular basis.</p>	

<p><b>3</b></p>	<p><b>Independence Wellbeing and Choice Inspection Action Plan: May 2009</b></p> <p>DH provided an update on progress made since March 2009.</p> <p>Overdue Actions  24.3 – JC asked if attainment of this target is likely to slip even though the target deadline had been moved. DH advised that only one element of the target had yet to be achieved and that related to the staff survey . A further report providing specific progress and delays in this area was requested by the Group for circulation. Deadline 21<sup>st</sup> August 2009</p> <p>Other  2.3 – DH highlighted that although this action has a target date it will form core operations and will therefore continue as an action.</p> <p>JC requested a copy of Junes safeguarding board minutes for circulation.</p> <p>Overall the group re-iterated that they were pleased with progress made and sought some indication as to how this will reflect in the next CQC assessment. DH advised that although the result would be unknown for some time he remained optimistic.</p> <p>The wording of target 19.2 would be circulated to working group attendees as it was unclear on the hard copy reports.</p>	<p>DH</p> <p>DH</p> <p>SN</p>
<p><b>4</b></p>	<p><b>Scoping Terms of Reference for inquiry ‘Supporting Working Age Adults with Severe and Enduring Mental Health Problems.’</b></p> <p>The working group discussed aspects if the terms of reference having been advised that the inquiry would span four sessions commencing in September. The ASC Scrutiny Board previously agreed that working group arrangements will be put into place.</p> <p>Additional suggestions to be included in the terms of reference were as follows:</p> <ul style="list-style-type: none"> <li>• Mental Health and Homelessness</li> <li>• Integrated Services and how well they are integrated</li> <li>• Pre and post natal depression – the working group were advised that this would fall within the remit of the health board and therefore it was agreed that the Health Board would be requested to look at this .</li> </ul> <p>The ASC Board Chair and Principal Scrutiny Advisor will undertake further work to finalise the terms of reference to span the four sessions available. The full terms of reference will be presented to the ASC Board in September for approval.</p> <p>Membership for this working group is required.</p>	<p>SN</p> <p>SN</p>
<p><b>5</b></p>	<p><b>Future meeting dates</b></p> <p>29<sup>th</sup> September 2009 – 10am – 12 – committee room to be confirmed</p>	<p>SN</p>